

# Assistant Teacher Qualifications Worksheet

Teaching personnel other than the lead teacher.



Program Name: \_\_\_\_\_

Date: \_\_\_\_\_

ASSISTANT Teacher Name:	Date of Hire	40 hr state mandated training date completed OR date training started if not complete	# of In- service hours completed within the last 13 months	Completed HS or GED		Creditial Status waiver/CDA/FCCPC		AA/AS in:		BA/BS in:		Masters in :	
				Yes	No	date awarded or renewed	actively pursuing: start date	date awarded	actively pursuing: start date	date awarded	actively pursuing: start date	date awarded	actively pursuing: start date
		If degree in field other than Early Childhood Education, how many credit hours obtained in Early Childhood Education:	# hrs of Curriculum Training completed in site declared curriculum	# hrs of Training Completed in most recent FL Standards	Professional Development Plan in Place: <b>Yes or No</b>	Goals on Prof. Develop. Plan (use codes at bottom of page)	Goals <b>MET</b> on Prof. Develop. Plan (use same codes)	List <b>Professional Contributions</b> (see note at bottom of page)					

  

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Professional Development Goals: **Codes (1)** Education: **a.** FCCPC **b.** AA/AS ECE **c.** BA ECE **(2)** Additional training to strenghten specific skills: **a.** challenging behavior (i.e. PBS, DECA), **b.** literacy, phonological awareness **c.** math/science **d.** infant/toddler **e.** child assessments **f.** curriculum/lesson planning g. special needs h. other - specify **(3)** Join a professional organization **(4)** Actively participate in a professional organization as committee or board member **(5)** Prepare and deliver a presentation at a staff meeting or other setting **(6)** Attend a local, state or national conference (7) Renew CDA/FCCPC (8) Taking the lead on implementation of PBS or DECA into center

\*\* **Professional contributions** include any of the following for Directors and instructional staff: be an active member of a professional early childhood association; attend a local, state, national or international ECE conference; hold a position as an officer in an early childhood professional association; presenter of local ECE workshops; presenter at a state or national conference; documented mentoring of peers, taking the lead on implementation of PBS or DECA.