

Total points: _____

STAR Rating: _____



Quality Counts for Kids in Sarasota County

**Early Learning Coalition of Sarasota County
Quality Improvement System (QIS) 2017-2018
Family Childcare Homes
VALIDATION CHECKLIST and POINT DETERMINATION**

Provider Name: _____

Date: _____

LEARNING ENVIRONMENT AND CLASSROOM INTERACTIONS							
Infant CLASS/ Toddler CLASS/ PK CLASS – 25 points possible							
Level A	Level B	Level C	Level D	Level E		25 possible points Total Learning Environment and Classroom Interaction Weighted Points Level Achieved: _____ _____	
Infant CLASS score of 3.50 – 3.99	Infant CLASS score of 4.00 – 4.49	Infant CLASS score of 4.50 – 4.99	Infant CLASS score of 5.00 – 5.50	Infant CLASS score of 5.51 and above	Infant CLASS: _____ X 5 = _____	 Tod CLASS: _____ Tod CLASS: _____ Total pts: _____ X 2.5 = _____ PK CLASS: _____ PK CLASS: _____ PK CLASS: _____ Total pts: _____ X 1.66 = _____
<input type="checkbox"/> 1 point	<input type="checkbox"/> 2 points	<input type="checkbox"/> 3 points	<input type="checkbox"/> 4 points	<input type="checkbox"/> 5 points			
Toddler CLASS Emotional and Behavioral Support 4.00-4.49	Toddler CLASS Emotional and Behavioral Support 4.50-4.99	Toddler CLASS Emotional and Behavioral Support 5.00-5.49	Toddler CLASS Emotional and Behavioral Support 5.50-5.99	Toddler CLASS Emotional and Behavioral Support 6.00 and above			
<input type="checkbox"/> 1 point	<input type="checkbox"/> 2 points	<input type="checkbox"/> 3 points	<input type="checkbox"/> 4 points	<input type="checkbox"/> 5 points			
Toddler CLASS Engaged Support for Learning 2.00-2.49	Toddler CLASS Engaged Support for Learning 2.50-2.99	Toddler CLASS Engaged Support for Learning 3.00-3.49	Toddler CLASS Engaged Support for Learning 3.50-3.99	Toddler CLASS Engaged Support for Learning 4.00 and above			
<input type="checkbox"/> 1 point	<input type="checkbox"/> 2 points	<input type="checkbox"/> 3 points	<input type="checkbox"/> 4 points	<input type="checkbox"/> 5 points			
PK CLASS Emotional Support 4.00– 4.49	PK CLASS Emotional Support 4.50– 4.99	PK CLASS Emotional Support 5.00– 5.49	PK CLASS Emotional Support 5.50–5.99	PK CLASS Emotional Support 6.00 and above			
<input type="checkbox"/> 1 point	<input type="checkbox"/> 2 points	<input type="checkbox"/> 3 points	<input type="checkbox"/> 4 points	<input type="checkbox"/> 5 points			
PK CLASS Classroom Organization 3.50 – 3.99	PK CLASS Classroom Organization 4.00–4.49	PK CLASS Classroom Organization 4.50–4.99	PK CLASS Classroom Organization 5.00–5.49	PK CLASS Classroom Organization 5.50 and above			
<input type="checkbox"/> 1 point	<input type="checkbox"/> 2 points	<input type="checkbox"/> 3 points	<input type="checkbox"/> 4 points	<input type="checkbox"/> 5 points			
PK CLASS Instructional Support 1.50 –1.99	PK CLASS Instructional Support 2.00–2.49	PK CLASS Instructional Support 2.50 – 2.99	PK CLASS Instructional Support 3.00–3.49	PK CLASS Instructional Support 3.50 and above			
<input type="checkbox"/> 1 point	<input type="checkbox"/> 2 points	<input type="checkbox"/> 3 points	<input type="checkbox"/> 4 points	<input type="checkbox"/> 5 points			
Assessment Score _____							

SCREENING/ASSESSMENT/CURRICULUM/INCLUSION		
Screening/Assessment/Curriculum/Inclusion - 8 points possible		
C U R R I C U L U M	Please list the following: Curricula _____ Character Development Program _____ Assessment Tool _____ Screening Tool _____	8 points possible

CU 1	<input type="checkbox"/> Family childcare provider has training in the current Florida Performance Standards. Florida Early Learning and Developmental Standards (Birth to Four) or (4 year olds) <ul style="list-style-type: none"> ○ Evidence in the form of item listed below: <ul style="list-style-type: none"> ___ Certificate from training Large FCCH – Same as above AND <input type="checkbox"/> Assistants employed for 6 months or more have received Florida Performance Standards training. <ul style="list-style-type: none"> ○ Evidence in the form of item listed below: <ul style="list-style-type: none"> ___ Certificate from training 		<input type="checkbox"/> 1 pt.
CU 2	<input type="checkbox"/> Lesson plans state the relationship between the curriculum and the Florida Performance Standards and home's environment supports lesson plans. <ul style="list-style-type: none"> ○ Evidence in the form of current completed lesson plans showing all four of the following: <ul style="list-style-type: none"> ___ Developmentally appropriate activities addressing curriculum areas and Florida Performance Standards domains and include a character (social/emotional) component ___ Planned adult-child interactions (i.e. circle time, small group time activities, etc.) ___ Materials needed to carry out the activities are available ___ Set-up or arrangement of environment reflects curriculum implementation and promotes active engagement. 		<input type="checkbox"/> 2 pt.
CU 3	<input type="checkbox"/> On-going child screening, observation and assessment data used to inform program practices. Screening and assessment data communicated to families. <ul style="list-style-type: none"> ○ Evidence will be a report generated from the Enterprise system and compared to the site's total school readiness enrollment at the time of the assessment to verify SR screenings are being conducted twice a year, with one being done during the child's birth month. <ul style="list-style-type: none"> ___ Two comprehensive research based child screenings ○ Evidence in the form of the following documentation for <u>two</u> random school readiness child files* which must have <u>all of the following</u> examples. <ul style="list-style-type: none"> ___ Evidence of ongoing formal assessment. If using GOLD online, be prepared to show assessor a group report, a child report or your online account with documentation entered to verify usage. ___ Anecdotal records ___ Portfolio ___ Handbook page signed by parent acknowledging they received the handbook ___ Handbook page signed by parent giving permission to screen child using ASQ ___ Evidence of one parent-teacher conference per year documented by a signed parent conference form ___ Statement that a hard copy of the ASQ results was given to parent within thirty (30) days of screening date. ___ When necessary, specific activities given to parent to support child's development ___ When necessary, a plan for intervention if ASQ results indicate this action AND <input type="checkbox"/> Referral resources are made available to the families. <ul style="list-style-type: none"> ○ Evidence will be in the form of: <ul style="list-style-type: none"> ___ Resources listed in parent handbook or ___ Referral resources listed on one page ready to give to families or ___ Referral brochures posted on parent bulletin board Large FCCH – Same as above AND <input type="checkbox"/> Assistants have received training on the program's policy and procedure for referrals. <ul style="list-style-type: none"> ○ Evidence in the form of documented training by owner covering: <ul style="list-style-type: none"> ___ Staff responsibilities for referrals written in staff handbook or ___ Referral process written in staff handbook 	Child's initials from 2 school readiness files. If less than 2 SR children enrolled, pull all school readiness files. If no SR children enrolled, pull two random child files: <hr/> <hr/>	<input type="checkbox"/> 2 pt.
CU 4	<input type="checkbox"/> Developmentally appropriate curriculum fully implemented (Verified when assessment falls within level C (or higher) of the Learning Environment and Classroom Interactions section of this validation checklist). <ul style="list-style-type: none"> ○ Evidence in the form of DAP lesson plans and observation of plans being implemented in the classroom; appropriate room arrangement with learning centers, quiet areas; appropriate teacher/child interaction. 		<input type="checkbox"/> 1 pt.
CU 5	<input type="checkbox"/> 100% of all non-school readiness children are screened using the appropriate ASQ-3 interval once a year. For Sarasota non-school readiness children the one screening may be completed anytime throughout the year and may be entered into the Enterprise online system using the NSR coding. <ul style="list-style-type: none"> ○ Evidence will be found by examination of two randomly selected files of non- school readiness children. Evidence will be documented in each file by the following: <ul style="list-style-type: none"> ___ One ASQ screening ___ One signed parent-teacher conference form per year 	Child's initials from 2 <u>non-school readiness</u> files <hr/> <hr/>	<input type="checkbox"/> 1 pt.

	<p>____ Statement that a hard copy of the ASQ results was given to parent.</p> <p>____ When necessary, specific activities given to parent to support child's development</p> <p>____ When necessary, a plan for intervention if ASQ results indicate this action.</p>	Can be the same files if non sr files piled for CU3	
CU 6	<p><input type="checkbox"/> Adapts developmentally appropriate curriculum to meet individual needs and uses child assessment as a guide to individualize program planning (Verified when assessment falls within level D (or higher) of the Learning Environment and Classroom Interactions section of this validation checklist.</p> <p><input type="checkbox"/> Evidence in the form of DAP lesson plans and observation of plans being implemented in the classroom; appropriate room arrangement with learning centers, quiet areas; appropriate teacher/child interaction.</p>		<input type="checkbox"/> 1 pt.
		Curriculum Score _____	
STAFF QUALIFICATIONS AND PROFESSIONAL DEVELOPMENT			
S T A F F Q U A L I F I C A T I O N S	<p>Staff Qualifications – 12 points possible, tiers build upon each other, <u>elements must be in place to receive points for next level</u></p> <p><input type="checkbox"/> Provider must have training, education and credential documentation available for validation by the assessor at time of observation.</p> <p><input type="checkbox"/> Evidence will need to be in the form of any or all of the documents listed below:</p> <ul style="list-style-type: none"> ▪ Training verification certificates ▪ Copy of DCF Staff Credentials Certificate (or higher), if applicable ▪ College transcripts, if applicable <p>Large FCCH – Same as above AND</p> <p><input type="checkbox"/> Assistants must have training, education and credential documentation available for validation by the assessor at time of observation.</p> <p><input type="checkbox"/> Same evidence as above</p>		12 points possible, criteria in each tier must be met to move to next tier
	SQ 1	<p><input type="checkbox"/> Professional development plan for owner/operator</p> <p><input type="checkbox"/> Evidence in the form of:</p> <p>____ Written professional development plan with goals listed</p> <p>Large FCCH - Same as above AND</p> <p><input type="checkbox"/> Professional development plan for assistant teachers.</p> <p><input type="checkbox"/> Evidence in the form of:</p> <p>____ Written professional development plan for staff with goals listed</p>	
SQ 2	<p><input type="checkbox"/> Provider actively enrolled** in a DCF Staff Credential, FCCPC, or National CDA</p> <p>Large FCCH – Same as above AND</p> <p><input type="checkbox"/> Assistant teachers have HS Diploma or GED</p>		<input type="checkbox"/> 4 pts.
SQ 3	<p><input type="checkbox"/> Provider has DCF Staff Credential, FCCPC, or National CDA</p> <p>Large FCCH – Same as above AND</p> <p><input type="checkbox"/> Assistant teachers have all mandatory DCF training completed</p>		<input type="checkbox"/> 6 pts.
SQ 4	<p><input type="checkbox"/> Provider actively enrolled** in an A.A./A.S or higher*, OR 60 credits with 18 credits in ECE</p> <p>Large FCCH – Same as above AND</p> <p><input type="checkbox"/> Assistant teachers are actively enrolled** in a DCF Staff Credential, FCCPC, or higher</p>		<input type="checkbox"/> 9 pts.
SQ 5	<p><input type="checkbox"/> Provider has a minimum of an A.A./A.S in ECE or higher*, OR 60 credits with 18 credits in ECE</p> <p>Large FCCH – Same as above AND</p> <p><input type="checkbox"/> Assistant teachers have DCF Staff Credential, FCCPC. or higher</p>		<input type="checkbox"/> 12 pts.
<p>*AA/AS, or BA/BS, or MA/MS in ECE or unrelated degree with 18 ECE credits. ** "Actively enrolled" is defined as completion of one class per semester.</p>		Staff Qualifications Score _____	

P R O F E S S I O N A L D E V.	Professional Development – 8 points possible		
	<input type="checkbox"/> Provider is required to have documentation verifying the number of in-service hours that have been completed within the last 13 months available for validation by the assessor at time of observation. <ul style="list-style-type: none"> <input type="checkbox"/> Evidence may be in the form of: <ul style="list-style-type: none"> <input type="checkbox"/> in-service training certificates <input type="checkbox"/> transcripts of college level courses on the Early Childhood Education track including course for the Director Credential (Large FCCH) and DCF Staff credential or equivalent Large FCCH – Same as above AND <input type="checkbox"/> Provider is required to have documentation verifying the number of in-service hours that the Assistant Teachers have completed within the last 13 months available for validation by the assessor at time of observation... <ul style="list-style-type: none"> <input type="checkbox"/> Same evidence as above 		8 points possible, check all criteria met
PD 1	<input type="checkbox"/> Provider completes minimum of 15 hours in-service training.		<input type="checkbox"/> 1 pt.
PD 2	<input type="checkbox"/> Provider completes 20 hours annual in-service training.		<input type="checkbox"/> 1 pt.
PD 3	<input type="checkbox"/> Provider participates in one professional contribution. <ul style="list-style-type: none"> <input type="checkbox"/> Evidence may be in the form: <ul style="list-style-type: none"> ___ Active member of a professional early childhood association ___ Attendance at a local, state or national ECE conference ___ Holds a position as an officer in an early childhood professional association ___ Mentor to another family childcare provider as evidenced by a letter from that mentored provider as to your involvement and contributions to their program Large FCCH – Same as above AND <input type="checkbox"/> Assistant teachers complete 15 hours of annual in-service training.		<input type="checkbox"/> 1 pt.
PD 4	<input type="checkbox"/> Provider completes 25 hours annual in service training. AND <input type="checkbox"/> Provider participates in 2 professional contributions. (List same as in PD3). Large FCCH – Same as above AND <input type="checkbox"/> Assistant teachers complete 20 hours of annual in-service training.		<input type="checkbox"/> 2 pt. Both must be in place
PD 5	<input type="checkbox"/> Provider completes 30 hours annual in service training. AND <input type="checkbox"/> Provider participates in 3 professional contributions (List same as in PD3). Large FCCH – Same as above AND <input type="checkbox"/> Assistant teachers complete 20 hours of annual in-service training AND <input type="checkbox"/> Assistant teachers participate in one professional involvement activity <ul style="list-style-type: none"> <input type="checkbox"/> Evidence may be in the form: <ul style="list-style-type: none"> ___ Active member of a professional early childhood association ___ Attendance at a local, state or national ECE conference ___ Holds a position as an officer in an early childhood professional association 		<input type="checkbox"/> 3 pt. Both must be in place
		Prof. Dev. Score _____	

POTENTIAL BONUS POINTS			
B O N U S	Bonus Points - 6 points possible		
			6 points possible, check all criteria met
BP 1	<input type="checkbox"/> Provider has a BA/BS or higher with 18 credits in ECE. <input type="checkbox"/> Evidence in the form of college diploma or college transcript		<input type="checkbox"/> 1 pt.
BP 2	<input type="checkbox"/> Family Childcare provider has attended and submitted a follow up Implementation Plan related to the Healthy Sarasota Childcare training <input type="checkbox"/> Verification by attendance sheet from training <input type="checkbox"/> On site verification that Implementation Plan elements are being incorporated at site		<input type="checkbox"/> 1 pt.
BP 3	<input type="checkbox"/> Family Childcare provider has attended the Safe Sleep training. <input type="checkbox"/> Verification by certificate of completion available to assessor at time of observation. Large FCCH - Same as above AND <input type="checkbox"/> Information was shared with assistant if they did not attend and documented by a statement signed by assistant that information was shared. <i>If staff have completed an online training through DCF or APA, show certificate to assessor on the day of observation.</i>		<input type="checkbox"/> 1 pt.
BP 4	<input type="checkbox"/> Family Childcare provider or a current staff member is a certified "STAR Babies" graduate. If a staff member, please indicate name here: _____		<input type="checkbox"/> 1 pt.
BP 5	<input type="checkbox"/> Presented a local ECE workshop, at state ECE conference or a national ECE conference. <input type="checkbox"/> Evidence in the form of program or agenda from conference or workshop listing topic presented and you, the provider listed as the presenter.		<input type="checkbox"/> 1 pt.
BP 6	<input type="checkbox"/> Commitment to children with challenging behavior that must clearly go above and beyond expectations. A provider who has asked a child to leave may not be eligible for this bonus point. <input type="checkbox"/> Evidence in the form of at least 3 of the following: _____ Using the DECA approach and assessment tool or PBS strategies _____ Contact with Warm Line and documentation that suggested strategies have been implemented _____ Working with parents to support their children's needs, _____ Facilitating appropriate referrals _____ Additional targeted teacher training _____ Taking all available measures to work with challenging children		<input type="checkbox"/> 1 pt.
CLASS observation thresholds and point range: A 5 STAR site will have all CLASS scores in Level D or E and the total points earned will be at least 45. In addition, within each standard, all elements must be achieved up to but not necessarily including the last one. A 4 ½ STAR site will have all CLASS scores in Level D or E and the total points earned will be at least 45, yet all elements in a standard may not be achieved. A 4 STAR site will have all CLASS scores in Level C, D or E and the total points earned must fall between 35 and 44. A 3 STAR site will have all CLASS scores in Level B, C, D or E and the total points earned must fall between 25 and 34 points. A 2 STAR site will have all CLASS scores in Level A, B, C, D or E and the total points earned must fall between 13 and 24 points. A 1 STAR site will have all CLASS score in level A, B, C, D, or E and the total points earned is below 13.		Bonus Point Score _____ Total Points _____ STAR Rating _____	