

Additional Staff (who interact with children) Qualifications Worksheet

Teaching personnel other than the lead and assistant teacher i.e. subs, floaters, assistant Director, curriculum support staff.



Program Name: _____

Date: _____

Staff Name:	Date of Hire	40 hr state mandated training date completed OR date training started if not complete	# of In-service hours completed within the last 13 months	Completed HS or GED		Credential Status waiver/CDA/FCCPC		AA/AS in:		BA/BS in:		Masters in :	
				Yes	No	date awarded or renewed	actively pursuing: start date	(field/ major)		(field/ major)		(field/ major)	
Position:	If degree in field other than Early Childhood Education, how many credit hours obtained in Early Childhood Education:		# hrs of Curriculum Training completed in site declared curriculum	# hrs of Training Completed in most recent FL Standards	Professional Development Plan in Place: Yes or No	Goals on Prof. Develop. Plan (use codes at bottom of page)	Goals MET on Prof. Develop. Plan (use same codes)	List Professional Contributions (see note at bottom of page)					
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Professional Development Goals: **Codes (1)** Education: **a.** FCCPC **b.** AA/AS ECE **c.** BA ECE **(2)** Additional training to strengthen specific skills: **a.** challenging behavior (i.e. PBS, DECA), **b.** literacy, phonological awareness **c.** math/science **d.** infant/toddler **e.** child assessments **f.** curriculum/lesson planning **g.** special needs **h.** other - specify **(3)** Join a professional organization **(4)** Actively participate in a professional organization as committee or board member **(5)** Prepare and deliver a presentation at a staff meeting or other setting **(6)** Attend a local, state or national conference **(7)** Renew CDA/FCCPC **(8)** Taking the lead on implementation of PBS or DECA into center

** **Professional contributions** include any of the following for Directors and instructional staff: be an active member of a professional early childhood association; attend a local, state, national or international ECE conference; hold a position as an officer in an early childhood professional association; presenter of local ECE workshops; presenter at a state or national conference; documented mentoring of peers, taking the lead on implementation of PBS or DECA.