

Total points: _____

STAR/Quality Rating: _____



**Early Learning Coalition of Sarasota County
Quality Improvement System (QIS) 2022-2023
Family Childcare Home
VALIDATION CHECKLIST and POINT DETERMINATION**

Provider Name: _____

Date: _____

LEARNING ENVIRONMENT AND CLASSROOM INTERACTIONS				
Level A	Level B	Level C	Level D	
Infant CLASS score of 4.00 - 4.49	Infant CLASS score of 4.50 - 4.99	Infant CLASS score of 5.00 - 5.50	Infant CLASS score of 5.51 and above	Infant CLASS: _____ Total Pts: _____ X 5 = _____
<input type="checkbox"/> 2 points	<input type="checkbox"/> 3 points	<input type="checkbox"/> 4 points	<input type="checkbox"/> 5 points
Toddler CLASS Emotional and Behavioral Support 4.50- 4.99	Toddler CLASS Emotional and Behavioral Support 5.00 - 5.49	Toddler CLASS Emotional and Behavioral Support 5.50 - 5.99	Toddler CLASS Emotional and Behavioral Support 6.00 and above	Tod CLASS: _____ Tod CLASS: _____ Total pts: _____ X 2.5 = _____
<input type="checkbox"/> 2 points	<input type="checkbox"/> 3 points	<input type="checkbox"/> 4 points	<input type="checkbox"/> 5 points
Toddler CLASS Engaged Support for Learning 2.5-2.99	Toddler CLASS Engaged Support for Learning 3.00 - 3.49	Toddler CLASS Engaged Support for Learning 3.50-3.99	Toddler CLASS Engaged Support for Learning 4.00 and above	PK CLASS: _____ PK CLASS: _____
<input type="checkbox"/> 2 points	<input type="checkbox"/> 3 points	<input type="checkbox"/> 4 points	<input type="checkbox"/> 5 points
PK CLASS Emotional Support 4.50-- 4.99	PK CLASS Emotional Support 5.00-- 5.49	PK CLASS Emotional Support 5.50--5.99	PK CLASS Emotional Support 6.00 and above	PK CLASS: _____ Total pts: _____ X 1.66 = _____
<input type="checkbox"/> 2 points	<input type="checkbox"/> 3 points	<input type="checkbox"/> 4 points	<input type="checkbox"/> 5 points
PK CLASS Classroom Organization 4.00 - 4.49	PK CLASS Classroom Organization 4.50 - 4.99	PK CLASS Classroom Organization 5.00 - 5.49	PK CLASS Classroom Organization 5.50 and above	
<input type="checkbox"/> 2 points	<input type="checkbox"/> 3 points	<input type="checkbox"/> 4 points	<input type="checkbox"/> 5 points	
PK CLASS Instructional Support 2.00 - 2.49	PK CLASS Instructional Support 2.50 - 2.99	PK CLASS Instructional Support 3.00 - 3.49	PK CLASS Instructional Support 3.50 and above	
<input type="checkbox"/> 2 points	<input type="checkbox"/> 3 points	<input type="checkbox"/> 4 points	<input type="checkbox"/> 5 points	

25 possible points

Total Learning Environment and Classroom Interaction Weighted Points

Level Achieved:

Site SR Composite Score:

Assessment Score _____

SCREENING/ASSESSMENT/CURRICULUM/INCLUSION

Screening/Assessment/Curriculum/Inclusion - 8 points possible		
C U R R I C U L U M	<p>Please list the following:</p> <p>Curricula _____</p> <p>Character Development Program _____</p> <p>Assessment Tool _____</p> <p>Screening Tool _____</p>	<p>8 points possible</p>
CU 1	<p><input type="checkbox"/> Family childcare provider has training in the current Florida Performance Standards. Florida Early Learning and Developmental Standards (Birth to Four) or (4 year olds)</p> <p>o Evidence in the form of item listed below: _____Certificate from training</p>	<p><input type="checkbox"/> 1 pt.</p>

	<p>Large FCCH – Same as above AND</p> <p><input type="checkbox"/> Assistants employed for 6 months or more have received Florida Performance Standards training.</p> <ul style="list-style-type: none"> ○ Evidence in the form of item listed below: <ul style="list-style-type: none"> ___ Certificate from training 		
CU 2	<p><input type="checkbox"/> Lesson plans state the relationship between the curriculum and the Florida Performance Standards and home's environment supports lesson plans.</p> <ul style="list-style-type: none"> ○ Evidence in the form of current completed lesson plans showing all four of the following: <ul style="list-style-type: none"> ___ Developmentally appropriate activities addressing curriculum areas and Florida Performance Standards domains and include a character (social/emotional) component ___ Planned adult-child interactions (i.e. circle time, small group time activities, etc.) ___ Materials needed to carry out the activities are available ___ Set-up or arrangement of environment reflects curriculum implementation and promotes active engagement. 		<input type="checkbox"/> 1 pt.
CU 3	<p><input type="checkbox"/> On-going child screening used to inform program practices. Screening data communicated to families.</p> <ul style="list-style-type: none"> ○ Evidence will be examination of provider's incomplete queue in the EFS Provider Portal by Coalition staff <ul style="list-style-type: none"> ___ Comprehensive research based child screenings ○ Evidence in the form of the following documentation for <u>two random SR child files</u> which must have the following. <ul style="list-style-type: none"> ___ Evidence of a parent-teacher conference being offered or conducted each year ___ For children scoring within any concern level on the ASQ, a signed statement that a hard copy of the ASQ results was given to parent within fifteen (15) calendar days of screening date. <p>AND</p> <p><input type="checkbox"/> Referral resources are made available to the families.</p> <ul style="list-style-type: none"> ○ Evidence will be in the form of: <ul style="list-style-type: none"> ___ Resources listed in parent handbook or ___ Referral resources listed on one page ready to give to families or ___ Referral brochures posted on parent bulletin board <p>Large FCCH – Same as above AND</p> <p><input type="checkbox"/> Assistants have received training on the program's policy and procedure for referrals.</p> <ul style="list-style-type: none"> ○ Evidence in the form of documented training by owner covering: <ul style="list-style-type: none"> ___ Staff responsibilities for referrals written in staff handbook or ___ Referral process written in staff handbook 	<p>Child's initials from 2 school readiness files of children enrolled 6 months or longer.</p> <p>If less than 2 SR children enrolled, pull all school readiness files.</p> <p>If no SR children enrolled, pull two random child files:</p> <p>_____</p> <p>_____</p>	<input type="checkbox"/> 1 pt.
CU 4	<p><input type="checkbox"/> On-going child observation and assessment data used to inform instruction and individualize lesson plans using a formal assessment program such as Creative Curriculum Child Profiles, TS GOLD, COR or Galileo. Assessment data communicated to families.,</p> <ul style="list-style-type: none"> ○ Evidence in the form of the following documentation for <u>two</u> random school readiness child files (can be the same children as CU3* which must have <u>all of the following</u> examples. <ul style="list-style-type: none"> ___ Evidence of ongoing formal assessment. If using an online system, be prepared to show assessor a classroom report, a child report or your online account with documentation entered to verify usage for the two randomly drawn children. ___ Anecdotal records ___ Portfolio ___ When necessary, specific activities given to parent to support child's development 	<p>Same criteria as CU3</p> <p>_____</p> <p>_____</p>	<input type="checkbox"/> 1 pt.
CU 5	<p><input type="checkbox"/> Developmentally appropriate curriculum fully implemented (Verified when assessment falls within level C (or higher) of the Learning Environment and Classroom Interactions section of this validation checklist).</p> <ul style="list-style-type: none"> ○ Evidence in the form of DAP lesson plans and observation of plans being implemented in the classroom; appropriate room arrangement with learning centers, quiet areas; appropriate teacher/child interaction. 		<input type="checkbox"/> 1 pt.
CU 6	<p><input type="checkbox"/> 100% of all non-school readiness children are screened using the appropriate ASQ-3 interval once a year. For Sarasota non-school readiness children the one screening may be completed anytime throughout the year and may be entered into the Enterprise online system using the NSR coding.</p> <ul style="list-style-type: none"> ○ Evidence will be found by examination of two randomly selected files of non- school readiness children. Evidence will be documented in each file by the following: <ul style="list-style-type: none"> ___ One ASQ screening ___ Evidence of a parent-teacher conference being offered or conducted each year conference form. 	<p>Child's initials from 2 <u>non-school readiness</u> or children enrolled 6 month or longer</p> <p>_____</p>	<input type="checkbox"/> 1 pt. <p>Can be the same files as non SR files pulled for CU3</p>

	<input type="checkbox"/> Statement that a hard copy of the ASQ results was given to parent. <input type="checkbox"/> When necessary, specific activities given to parent to support child's development <input type="checkbox"/> When necessary, a plan for intervention if ASQ results indicate this action.		
CU 7	<input type="checkbox"/> Adapts developmentally appropriate curriculum to meet individual needs and uses child assessment as a guide to individualize program planning (Verified when assessment falls within level D (or higher) of the Learning Environment and Classroom Interactions section of this validation checklist. <ul style="list-style-type: none"> ○ Evidence in the form of DAP lesson plans and observation of plans being implemented in the classroom; appropriate room arrangement with learning centers, quiet areas; appropriate teacher/child interaction. 		<input type="checkbox"/> 2 pt.

Curriculum Score _____

STAFF QUALIFICATIONS AND PROFESSIONAL DEVELOPMENT

STAFF QUALIFICATIONS	Staff Qualifications – 12 points possible, tiers build upon each other, <u>elements must be in place to receive points for next level</u>		
	<input type="checkbox"/> Provider must have training, education and credential documentation available for validation by the assessor at time of observation. <ul style="list-style-type: none"> ○ Evidence will need to be in the form of any or all of the documents listed below: <ul style="list-style-type: none"> ▪ Training verification certificates ▪ Copy of DCF Staff Credentials Certificate (or higher), if applicable ▪ College transcripts, if applicable Large FCCH – Same as above AND <input type="checkbox"/> Assistants must have training, education and credential documentation available for validation by the assessor at time of observation. <ul style="list-style-type: none"> ○ Same evidence as above 		12 points possible, criteria in each tier must be met to move to next tier
SQ 1	<input type="checkbox"/> Professional development plan for owner/operator <ul style="list-style-type: none"> ○ Evidence in the form of: <ul style="list-style-type: none"> _____ Written professional development plan with goals listed Large FCCH - Same as above AND <input type="checkbox"/> Professional development plan for assistant teachers. <ul style="list-style-type: none"> ○ Evidence in the form of: <ul style="list-style-type: none"> _____ Written professional development plan for staff with goals listed 		<input type="checkbox"/> 2 pts.
SQ 2	<input type="checkbox"/> Provider actively enrolled** in a DCF Staff Credential, FCCPC, or National CDA Large FCCH – Same as above AND <input type="checkbox"/> Assistant teachers have HS Diploma or GED		<input type="checkbox"/> 4 pts.
SQ 3	<input type="checkbox"/> Provider has DCF Staff Credential, FCCPC, or National CDA Large FCCH – Same as above AND <input type="checkbox"/> Assistant teachers have all mandatory DCF training completed		<input type="checkbox"/> 6 pts.
SQ 4	<input type="checkbox"/> Provider actively enrolled** in an A.A./A.S or higher*, OR 60 credits with 18 credits in ECE Large FCCH – Same as above AND <input type="checkbox"/> Assistant teachers are actively enrolled** in a DCF Staff Credential, FCCPC, or higher		<input type="checkbox"/> 9 pts.
SQ 5	<input type="checkbox"/> Provider has a minimum of an A.A./A.S in ECE or higher*, OR 60 credits with 18 credits in ECE Large FCCH – Same as above AND <input type="checkbox"/> Assistant teachers have DCF Staff Credential, FCCPC. or higher		<input type="checkbox"/> 12 pts.
*AA/AS, or BA/BS, or MA/MS in ECE or unrelated degree with 18 ECE credits. ** "Actively enrolled" is defined as completion of one class per semester.		Staff Qualifications Score _____	

PROFESSIONAL	Professional Development – 8 points possible		
	<input type="checkbox"/> Provider is required to have documentation verifying the number of in-service hours that have been completed within the last 13 months available for validation by the assessor at time of observation. <ul style="list-style-type: none"> ○ Evidence may be in the form of: <ul style="list-style-type: none"> ▪ in-service training certificates 		8 points possible, check all criteria met

E V E L O P M E N T	<ul style="list-style-type: none"> ▪ transcripts of college level courses on the Early Childhood Education track including course for the Director Credential (Large FCCH) and DCF Staff credential or equivalent <p>Large FCCH – Same as above AND</p> <p><input type="checkbox"/> Provider is required to have documentation verifying the number of in-service hours that the Assistant Teachers have completed within the last 13 months available for validation by the assessor at time of observation...</p> <ul style="list-style-type: none"> ○ Same evidence as above 		
PD 1	<input type="checkbox"/> Provider completes minimum of 15 hours in-service training.		<input type="checkbox"/> 1 pt.
PD 2	<input type="checkbox"/> Provider completes 20 hours annual in-service training.		<input type="checkbox"/> 1 pt.
PD 3	<p><input type="checkbox"/> Provider participates in one professional contribution.</p> <ul style="list-style-type: none"> ○ Evidence may be in the form: ___ Active member of a professional early childhood association ___ Attendance at a local, state or national ECE conference ___ Holds a position as an officer in an early childhood professional association ___ Mentor to another family childcare provider as evidenced by a letter from that mentored provider as to your involvement and contributions to their program <p>Large FCCH – Same as above AND</p> <p><input type="checkbox"/> Assistant teachers complete 15 hours of annual in-service training.</p>		<input type="checkbox"/> 1 pt.
PD 4	<p><input type="checkbox"/> Provider completes 25 hours annual in service training.</p> <p>AND</p> <p><input type="checkbox"/> Provider participates in 2 professional contributions. (List same as in PD3).</p> <p>Large FCCH – Same as above AND</p> <p><input type="checkbox"/> Assistant teachers complete 20 hours of annual in-service training.</p>		<input type="checkbox"/> 2 pt. Both must be in place
PD 5	<p><input type="checkbox"/> Provider completes 30 hours annual in service training.</p> <p>AND</p> <p><input type="checkbox"/> Provider participates in 3 professional contributions (List same as in PD3).</p> <p>Large FCCH – Same as above AND</p> <p><input type="checkbox"/> Assistant teachers complete 20 hours of annual in-service training</p> <p>AND</p> <p><input type="checkbox"/> Assistant teachers participate in one professional involvement activity</p> <ul style="list-style-type: none"> ○ Evidence may be in the form: ___ Active member of a professional early childhood association ___ Attendance at a local, state or national ECE conference ___ Holds a position as an officer in an early childhood professional association 		<input type="checkbox"/> 3 pt. Both must be in place
		Prof. Dev. Score _____	

POTENTIAL BONUS POINTS			
B O N U S	Bonus Points - 6 points possible		
			6 points possible, check all criteria met
BP 1	<p><input type="checkbox"/> Provider has a BA/BS or higher with 18 credits in ECE.</p> <ul style="list-style-type: none"> ○ Evidence in the form of college diploma or college transcript 		<input type="checkbox"/> 1 pt.
BP 2	<p>Family Childcare provider has attended and submitted a follow up Implementation Plan related to the Healthy Sarasota Childcare training and site is currently designated a Healthy Sarasota site: http://www.chip4health.org/hsc/childcare.htm or has recertified through Florida's HEROs: Healthy Environments for Reducing Obesity in Florida:</p>		<input type="checkbox"/> 1 pt.

	https://eces4healthykids.org/success_stories/congratulations-to-our-recognized-childcare-providers/ (Verified by Coalition staff that site is listed on website)		
BP 3	Use of the e-DECA system as verified by entry of at least three child assessments into the online system within the last 13 months (excluding those conducted as part of the e-DECA series training) as verified by Coalition staff		<input type="checkbox"/> 1 pt.
BP 4	<input type="checkbox"/> Family Childcare provider or a current staff member is a certified “STAR Babies” graduate. If a staff member, please indicate name here: _____		<input type="checkbox"/> 1 pt.
BP 5	<input type="checkbox"/> Presented a local ECE workshop, at state ECE conference or a national ECE conference. o Evidence in the form of program or agenda from conference or workshop listing topic presented and you, the provider listed as the presenter.		<input type="checkbox"/> 1 pt.
BP 6	<input type="checkbox"/> Commitment to children with challenging behaviors that must clearly go above and beyond expectations. A site that has asked a child to leave may not be eligible for this bonus point. o Evidence in the form of two or more of the following: _____ Attendance at PBS (Positive Behavior Support) training. (verified by training certificate presented at time of checklist validation). _____ Attendance at FLIP-IT! or FLIP-IT! Plus training. (verified by training certificate presented at time of checklist validation). _____ Attendance at Sanford Harmony training. (verified by training certificate presented at time of checklist validation). _____ Attendance at Conscious Discipline training. (verified by training certificate presented at time of checklist validation). _____ Attendance at 3 Rs: Rules, Routines & Rituals training. (verified by training certificate presented at time of checklist validation). _____ Attendance at 911: Help for Teachers training. (verified by training certificate presented at time of checklist validation). _____ Completion of the DCF online Trauma Informed Care course. (verified by training certificate presented at time of checklist validation). _____ Completion of the DCF online course: Working to Create Positive Learning Environments: Preventive Strategies . (verified by training certificate presented at time of checklist validation). _____ Completion of the DCF online course: Developing the Socially and Emotionally Competent Child . (verified by training certificate presented at time of checklist validation). _____ Completion of the DCF online course: Challenging Behavior Awareness and Prevention . (verified by training certificate presented at time of checklist validation). _____ Completion of the ELFL online course: Guiding Preschool Behavior and Building Classroom Community . (verified by training certificate presented at time of checklist validation). _____ Completion of the ELFL online course: Infant Toddler Social-Emotional Development . (verified by training certificate presented at time of checklist validation). _____ Completion of the ELFL online course: Understanding Trauma Informed Care with Infants and Toddlers . (verified by training certificate presented at time of checklist validation). _____ Completion of the ELFL online course: Reframing Challenging Behaviors . (verified by training certificate presented at time of checklist validation).		<input type="checkbox"/> 1 pt.
		Bonus Point Score	
CLASS observation thresholds and point range:			
A 5 STAR site will have all CLASS scores in Level D or E and the total points earned will be at least 45. In addition, within each standard, all elements must be achieved up to but not necessarily including the last one.			

A 4 ½ STAR site will have all CLASS scores in Level D or E and the total points earned will be at least 45, yet all elements in a standard may not be achieved.

A 4 STAR site will have all CLASS scores in Level C, D or E and the total points earned must fall between 35 and 44.

A 3 STAR site will have all CLASS scores in Level B, C, D or E and the total points earned must fall between 25 and 34 points.

A 2 STAR site will have all CLASS scores in Level A, B, C, D or E and the total points earned must fall between 13 and 24 points.

A 1 STAR site will have all CLASS score in level A, B, C, D, or E and the total points earned is below 13.

Total Points _____

STAR/Quality Rating
